

# OneYear 2010 admission

## ONE YEAR

Full immersion in Italian Design System

- **interior design course** - milan
- **product design course** - milan
- **fashion and textile design course** - milan
- **jewellery design course** - milan
- **accessories, shoe and leather design course** - rome
- **fashion marketing and communication course** - florence

## HOW TO APPLY

Admission opens on March 1st 2009 and closes on December 4th 2009 (for the January 2010 intake) and closes on March 5th 2010 (for the April 2010 intake). To apply students must follow IED application procedures.

### 1st step:

**In order to be sure to reserve a place:**

- Complete the IED One Year Application Form and send a copy to fax +39.02.5468517 together with:
  - a) Passport photocopy,
  - b) Curriculum Vitae (with full description of subjects taken in the fields of fashion and design)
- Pay the enrolment fee (and send a copy of the bank's order of Enrolment Fee Payment)

### 2nd step:

- Mail the following required documents directly to the school of choice

### Required documents:

- Copy of high school diploma or equivalent
- Proof of English language proficiency: (submit a letter with Statement of English language studies and attesting a good knowledge and comprehension capacity in English)
- 4 passport photos
- Original of IED One Year Application Form

## GENERAL INFORMATION

Classes will take place from January 2010 to December 2010, and from April 2010 to March 2011, 5 days a week.

### LANGUAGE

All courses are taught in English.  
A high-intermediate level of language is sufficient to understand the lessons (corresponding to level TOEFL 450)

### LIMITED ENROLMENT

Enrolments are limited. Over the number foreseen, IED does not accept further enrolments.

Notice: enrolment is not valid until (besides the Application Form) arrives to the school also the payment of the enrolment fee (3.000 euro)

### APPLICATION DEADLINE

Admission opens on March 1st 2009 and closes : on December 5th 2009 (for the January 2010 intake) and on March 5th 2010 (for the April 2010 intake)

### ACCOMODATION

IED suggests to live in residential hotels or apartments for the first month, and later on to rent an apartment after meeting other students and getting to know their way around the city.

### FEES

Total fee amounts to 11.000 Euro (3.000 enrolment fee + 8.000 tuition fee). Enrolment Fee must be paid as soon as possible in order to secure the place. Tuition Fee must be paid before the start of the course, or, in some countries, before applying for the visa.

Fees include: all class works, lessons, use of laboratories. Not include: accomodation and meals , airfare, airport transfer and meals, particular equipping requested.

### PAYMENT PROCEDURE

Fee may be made by swift (see bank information on the application form) or by credit card.

Payments must be made directly to the school. Other forms of payment will be not considered valid.

### WITHDRAWAL

A refund of the tuition fee will be made only in case the Administrative Secretary Office receives an official withdrawal letter within November 15th 2009 (or March 15th 2010 in case of the April 2010 intake). Withdrawal before November 15th 2009 (or March

15th 2010 in case of the April 2010 intake) will result in a complete refund of the tuition fee but not of the enrolment fee. No refund will be issued after those dates. Refund of the enrolment fee will be given only in case of written visa refusal.

### COURSE CANCELLATION

IED reserves the right to cancel courses within December 10th 2009 (or April 10th 2010 in case of the April 2010 intake). Students enrolled in a course that is cancelled will be notified by telephone or mail and should be asked whether they wish to transfer to another course or prefer a full refund (of both enrolment and tuition fee).

### VISA

Information on Visa procedures must be obtained by the nearest Italian Consulate. Please consider that, depending from country to country, it takes a minimum of 30\60 days to get a student visa. IED will provide the applicant with a certificate of enrolment (in original) to be presented to the nearest Italian Consulate (the certificate of enrolment cannot be issued before having received the payment of the enrolment fee).

### STUDENTS UPON ARRIVAL IN ITALY

Upon arrival in Italy students must make an appointment at the "Student Information Office"(SIO) to arrange a personal meeting with the school staff.

### Foreign student residence permit

Immediately during the first few days in Italy students will be assisted by the SIO in filling-in any forms and guide them on obtaining a residence permit (called "Permesso di soggiorno"): a registration by the local police is necessary for foreign students (included E.U. citizens) living and studying in Italy.

### Sickness and Accident Insurance

In case a foreign student does not have any private international medical insurance, it is mandatory by Italian Law to obtain a "Sickness and Accident Insurance".

Official sources suggest "INA ASSITALIA" insurance (covering only hospitalisation).

### Opening a Bank Account

Students residence permit plus additional documents are required by banks to open an account. Upon arrival in Italy SIO will advise students on the steps and procedure.



# OneYear 2010 application form

Please complete and sign the form  
and send by fax (0039 02 5468517)  
or scanned copy by email  
(admissions@ied.it)

Surname .....

Given name .....

Male  Female      Nationality .....

Date of birth ..... Place of birth .....

e-mail .....

Address ..... Post Code .....

City ..... Country .....

Tel. home ..... Mobile phone .....

STUDIES:  High School  College  University  Diploma  Other

**LANGUAGE INFORMATION** (knowledge of English)  high - intermediate  advanced  mother tongue

## I AM APPLYING FOR:

### A January 2010 Intake

- A1  One year Interior Design (Milan)
- A2  One year Product Design (Milan)
- A3  One year Fashion and Textile Design (Milan)
- A4  One year Jewellery Design (Milan)
- A5  One year Accessories, Shoe and Leather Design (Rome)
- A6  One year Fashion Marketing and Communication (Florence)

### B April 2010 Intake

- B1  One year Fashion and Textile Design (Milan)

For further information please contact:

**International Affairs Office: Desk One Year Courses** - Tel: +39/02/55192963 Fax: +39/02/5468517 E-mail: admissions@ied.it www.ied.edu

**TUITION PAYMENT PROCEDURE** Please fill in the space related to the condition of payment chosen

**HOW TO PAY:**  by swift (Please note Payments must be made directly to the chosen Milan or Rome school as follows:)

1. For courses A1 and A2 (Interior/Product): IED Milan - Banca Popolare di Milano, Agency 37 Milan, Italy  
Account (IBAN CODE) IT 75 H 05584 01637 00000001680 - BIC (Swift): BPMIITM1037
2. For courses A3, A4, B1 (Fashion/Jewellery) and A6 (Fashion Marketing Florence):  
IED Moda Lab Milan - Banca Popolare di Milano, Agency 24 Milan, Italy  
Account (IBAN CODE) IT 09 H 05584 01624 000000025052 - BIC (Swift): BPMIITM1024
3. For course A5 (Shoe): IED Rome - Unicredit Banca, Agency 6824 Roma Eur Ardigò, Italy  
Account (IBAN CODE) IT 52 R 03226 03200 000005485844 - BIC (Swift): UNCRIT2VRM

Important: In case of money transfer by a parent or relative, please notice that the student name and type of course must be clearly marked on the transfer statement.

by credit card Please charge the following amount:  enrolment fee 3.000 euro  total fee (enrolment + tuition) 11.000 euro

to our:  American Express  Visa  Mastercard  Eurocard  Diners  Key Client

Card No. .... Expiry Date: ..... Name of card holder .....

Signature: ..... I was informed about this Course by: .....

(Notice: it is compulsory to declare who informed the student about the existence of this course)

I have read the General Information and I agree to the general conditions *Signature* .....